

Members only

Confidential



TRC Multi-Purpose Co-operative Society Ltd (Co-op)

1 Sophia Road, #03-08, Peace Centre, Singapore 228149.

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Loan Application Form
(with sureties)

Processing Time:
3 weeks

PART I - DOCUMENTS SUBMISSION (to be attached by applicant)

Official Use

Documents to be attached to Loan Application and Search Fee of \$10/- per applicant / surety:

- copy of NRIC
- +
- copy of latest payslip (if employed)
or copy each of the latest two years Income Tax (if self-employed)
- +
- copy of residential utility bill or telephone bill (for loan above \$5,000/-)

(NB: Co-op may ask for any other documents)

Search Fee

R. No : _____

Amount : _____

Date : _____

PART II - MY LOAN DETAILS (to be filled by applicant)

Loan Amount Requested : \$ _____ (Dollars: _____)

Purpose of Loan : _____
(attach documents to substantiate)

Proposed Repayment Plan :
(Please tick [✓] one box only)

- 12 mths 18 mths 24 mths 30 mths 36 mths 48 mths

Name in Loan Cheque : In my name Others _____
(if approved) (to specify name & NRIC)

PART III - MY PERSONAL DETAILS (to be filled by applicant)

Name : Mr / Mrs / Ms / Mdm _____
(as in NRIC)

NRIC : _____ (Pink / Blue) Passport No : _____ Age : _____ Date of Birth : _____
(for PRs only)

Gender : Male / Female Marital Status : Single / Married / Others No of Children : _____

Residential Address : _____ Postal Code : _____

Address Abroad : _____
(for PRs only)

Email Address : _____

Contact No: _____ (Home); _____ (Mobile); _____ (Office) Vehicle No: _____
(if any)

PART IV - MY SPOUSE DETAILS (to be filled by applicant)

Name : Mr / Mrs _____ (as in NRIC) NRIC : _____ (Pink / Blue)

Occupation : _____ Place of Work : _____ Mobile Phone : _____

PART V - MY EMPLOYMENT DETAILS (to be filled by applicant)

Job Title : _____ Office Name : _____ Date Employed : _____

Office Address : _____ Postal Code : _____

Job Status : Employee Sole Proprietor Partner

Gross Salary : \$ _____ pm Take-home Salary : \$ _____ pm Other Income : \$ _____ pm
(to exclude O/T & other allowances, not payable monthly) (with documents attached)

PART VI - MY CURRENT FINANCIAL LIABILITIES (to be filled by applicant)

S/N	Financial Institutions (Banks, Credit Cards, Co-op Societies, Others)	As Borrower	As Surety	Loan Amount	Date Granted	Outstanding Loan	Monthly Payment
1				\$		\$	\$
2				\$		\$	\$
3				\$		\$	\$
4				\$		\$	\$
5				\$		\$	\$
				Total :		Total :	

(Attach supplementary sheet if space is insufficient)

PART VII - MY DECLARATION (to be filled by applicant)

(Important : Applicant, please read carefully before you sign)

- | | Yes | No |
|--|--------------------------|--------------------------|
| I declare: | | |
| (a) that I have made full disclosure of all facts and information in Parts I to VI above. | <input type="checkbox"/> | <input type="checkbox"/> |
| (b) that I authorise the Co-op to obtain and verify any information about me at the Co-op's sole discretion. | <input type="checkbox"/> | <input type="checkbox"/> |
| (c) that I am not an undischarged bankrupt, and also, no statutory demand has been served on me nor legal proceedings taken against me. | <input type="checkbox"/> | <input type="checkbox"/> |
| (d) that I agree to repay the loan, same or reduced, if approved, from my bank account (through GIRO) in equal monthly instalments until the loan is completely repaid within the mutually agreed repayment plan. | <input type="checkbox"/> | <input type="checkbox"/> |
| (e) that I am not a surety/guarantor for any other loan with the Co-op or with any other organisation. | <input type="checkbox"/> | <input type="checkbox"/> |
| (f) that I understand that the Co-op reserves the right to decline the application for loan without giving any reason(s) whatsoever. | <input type="checkbox"/> | <input type="checkbox"/> |
| (g) that I have not applied or intend to migrate to any other country. | <input type="checkbox"/> | <input type="checkbox"/> |
| (h) THAT I AM AWARE THAT A FALSE DECLARATION IS A SERIOUS OFFENCE. | <input type="checkbox"/> | <input type="checkbox"/> |

Signature of Applicant

Date

PART VIII - MY SURETIES (to be filled by individual sureties)

Particulars		Surety No. 1 <i>(to be filled by surety personally)</i>		Surety No. 2 <i>(to be filled by surety personally)</i>	
Name (as in NRIC)					
NRIC		(Pink / Blue)		(Pink / Blue)	
Place of Birth					
Date of Birth (& Age)					
Marital Status					
Residential Address					
Email Address					
Telephone No.	Home -				
	Mobile -				
	Office -				
Job Title					
Office Name					
Salary (pm)	Gross (pm) -	\$		\$	
	Take Home (pm) -	\$		\$	
Outstanding Loan with the Co-op <i>(If yes, state the outstanding amount)</i>		<input type="checkbox"/> Yes <input type="checkbox"/> No \$		<input type="checkbox"/> Yes <input type="checkbox"/> No \$	
Surety for any Co-op member's loan <i>(If yes, state the outstanding amount)</i>		<input type="checkbox"/> Yes <input type="checkbox"/> No \$		<input type="checkbox"/> Yes <input type="checkbox"/> No \$	
Total Financial Liabilities		<i>as borrower</i>	<i>as surety</i>	<i>as borrower</i>	<i>as surety</i>
	*Banks	\$	\$	\$	\$
	*Co-ops	\$	\$	\$	\$
	*Others	\$	\$	\$	\$
Relationship to Applicant					

(Important: Surety, please read carefully before you sign)

	Surety No. 1		Surety No. 2	
	Yes	No	Yes	No
I, as a surety, declare:				
(a) that I have made full disclosure of all facts and information of myself in Part VIII above.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(b) that I am not an undischarged bankrupt and no statutory demand has been served on me nor legal proceedings taken against me.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(c) that I agree to be a surety up to the proposed loan applied for by the applicant, including even if the loan approved is a reduced amount.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(d) that I authorise the Co-op to obtain and verify any information about me at the Co-op's sole discretion.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(e) that I will monitor the loan payment of the applicant and/or also enquire the status of payments from the Co-op; I am aware of my responsibility as a surety.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(g) THAT I AM AWARE THAT A FALSE DECLARATION IS A SERIOUS OFFENCE.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Signature of Surety No. 1

Signature of Surety No. 2

Name of Surety No. 1

Name of Surety No. 2

Date

Date

PART IX - INDEMNITY BY SURETIES (to be filled by respective sureties)

I/We, the undersigned, hereby jointly and severally agree that if the said applicant fails to repay the said loan and/or any instalment payment connected with or related to the said loan together with the accrued interest thereon including all costs, charges and expenses incurred by the Co-op then I/we shall on demand pay to the Co-op or their Assignee the aforesaid sum.

I/We, further jointly and severally agree that if I/we fail to discharge the said loan and/or any instalment payment connected with or related to the said loan together with the accrued interest thereon including all costs, charges and expenses incurred by the Co-op, the Co-op shall proceed directly to recover the aforesaid sum from us.

I/We, also jointly and severally further agree to indemnify the Co-op for all expenses incurred including legal costs on an indemnity basis in the recovery enforcement or execution for the aforesaid sum.

Dated this _____ day of _____, 20_____.

(Sureties to sign in the presence of Co-op's Board of Director [BOD] / Staff)

Witnessed by :

_____ Signature of Surety No. 1 / Date	_____ Name of Witness (BOD / Staff, TRC Co-op)
_____ Signature of Surety No. 2 / Date	_____ Signature of Witness(BOD / Staff, TRC Co-op)

OFFICIAL USE

PART X - FINANCE COMMITTEE'S DECISION

Approved : \$ _____ (Dollars : _____)

Repayment Period : _____ months @ _____ % interest per annum

Rejected

Less :

• Admin Fee (%) \$

• Top-Up Subscription \$
(%)

• 1st instalment \$

• _____ \$

Total \$ _____

SCB Cheque : _____

for : \$ _____

dated : _____

_____ Signature of Chairman	_____ Signature of Secretary	_____ Signature of Treasurer
_____ Name of Chairman	_____ Name of Secretary	_____ Name of Treasurer
_____ Date	_____ Date	_____ Date